

# Master's and Postgraduate Degrees

Terms and Conditions  
Barcelona and Madrid

Academic Year 2026 – 2027

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To enroll in a Master's or Postgraduate program at Elisava, you must read and accept all the information and complete the corresponding steps. It is essential to read the information detailed in the following sections and carry out the procedures in advance.

# 1. Prior Degree Requirements for Program Access

## 1.1 ACCESS WITH PRIOR UNIVERSITY DEGREE

To access a university-specific professional Master's or Postgraduate degree, you must prove you hold an official equivalent university-level degree. We accept the following profiles:

- **University Degrees:** Bachelor's degree (Grado), Licentiate (Licenciatura), Architecture, Engineering, Diploma (Diplomatura), Technical Architecture, or Technical Engineering.
- **Design Degrees:** Higher Degree in Design (240 ECTS) from schools dependent on regional governments, Higher Graduate in Design from centers affiliated with universities, or higher-level training cycles equivalent to a university Bachelor's or Diploma.
- **International Degrees:** University Licentiate degrees with a minimum study plan of 180 ECTS (e.g., Licence in France, Laurea Triennale or Diploma Accademico di Primo Livello in Italy).

Master's degrees are not accepted as an access route (you must present your undergraduate degree).

## 1.2 ACCESS WITHOUT PRIOR UNIVERSITY DEGREE

If you access the program based on demonstrated professional experience in the field, you will obtain a **University Specialization Certificate** upon completion, instead of a Master's or Postgraduate degree.

## 1.3 ACADEMIC AND LANGUAGE REQUIREMENTS

To guarantee your academic success in the program, it is essential that you **master the language in which the course is taught**. This implies your ability to **understand, speak, read, and write** in said language, as it is fundamental for active participation in classes, completing assignments, and passing evaluations.

Additionally, to obtain the corresponding degree or certificate, you must:

- **Complete and pass all exercises, projects, and exams** established in the program.
- **Attend at least 80% of the in-person sessions.** (Absences for work-related reasons will not be considered justified).

At Elisava, we do not require any official language certificate, as we trust that anyone enrolling in a master's program already has the necessary fluency to follow the course successfully.

## 1.4 ACADEMIC DEGREES AND CERTIFICATES

Satisfactory completion of studies corresponding to lifelong learning programs entitles you to obtain the **University Specific Degree issued by the University of Vic – Central University of Catalonia (UVic-UCC)**.

**If you have a prior University Degree:** Upon finishing and passing the training program, you will receive, depending on the program taken, **the Master's or Postgraduate Degree** issued by UVic-UCC.

**If you do not have a prior University Degree:** Once the course is finished and passed, you will receive a **University Specialization Certificate** issued by UVic-UCC.

## 1.5 ACADEMIC INFORMATION ON CONTINUING EDUCATION DEGREES

### Regulatory Framework and Degree Classification

The **Master's Degrees in Continuing Education (60 ECTS)** and the **Postgraduate Diplomas – Diplomas of Specialization (30 ECTS)** offered by the Elisava Faculty of Design and Engineering at UVic-UCC are **university-specific programs designed within the framework of lifelong learning**. Their structure and certification fully comply with current Spanish regulations governing non-official university degrees.

- **Spanish Universities Act 2/2023 (LOSU):** Article 3 (sections f and h) affirms the **autonomy of universities to create and award their own academic programs** and qualifications that fall outside the category of official degrees.
- **Royal Decree 822/2021:** Articles 36 and 37 define the organization of **university continuing education programs** aimed at professional specialization and knowledge enhancement.
- **UVic-UCC Internal Regulations:** These programs are governed by Article 2.1.1 of the university's internal rules on **university-specific programs**.

### Academic Purpose and Study Pathway

In line with national regulations, these programs are designed to **promote professional development** through advanced training and specialized competencies.

- **Access to PhD programs:** As these qualifications are not official research-oriented master's degrees, **they do not grant eligibility for admission to doctoral studies** within the Spanish university system.
- **Institutional validity:** All programs are reviewed and **approved by UVic-UCC's Commission for Academic Validation and Accreditation in Continuing Education**. Certificates are **officially issued and signed by the Rector** of the University.

## Quality Assurance and International Recognition

To ensure clarity for international students:

- All curricula are designed to **align with the principles of the European Higher Education Area (EHEA)**.
- Elisava applies **rigorous internal quality assurance processes** equivalent to those used in its official university qualifications, ensuring academic solidity and evaluative consistency.
- **Recognition of these degrees—whether academic, professional, or institutional—**depends on the criteria of the receiving body, typically considering the program's quality and the institution's reputation.

# 2. ADMISSION PROCESS

## 2.1. DEADLINES FOR APPLICATION

### Courses starting in September 2026

- International students (Non-EU citizens):

**Until May 11, 2026**

- Students from the EU, Iceland, Liechtenstein, Norway, or Switzerland:

**Until September 3, 2026**

### Courses starting in February 2027

- International students (Non-EU citizens):

**Until November 16, 2026**

- Students from the EU, Iceland, Liechtenstein, Norway, or Switzerland:

**Until February 1, 2027**

- Application will remain open while spots are available.
- If you are an international student and already have an approved visa, you may apply after the deadline.

## 2.2. APPLICATION REQUEST

To start your application process for the program, you must complete the following steps through the **Admissions Portal**:

### 1. Complete your personal data

Access the application form and provide your personal contact information accurately.

### 2. Attach required documentation

You must present all documentation **in the language the selected course is taught in**, and it must be in **PDF** format. Mandatory documents are:

- **Curriculum Vitae**: Document summarizing your academic and professional trajectory (PDF).
- **Motivation Letter**: Text expressing your reasons for taking the program, your goals, and how it relates to your profile (PDF, max. 1 page).
- **Identity Document**:
  - Spanish nationals: **DNI** (PDF).
  - EU nationals: **Valid ID card or passport** (PDF).
  - International students: **Valid passport** (PDF).
- **Book/Portfolio**:

All programs require a portfolio reflecting your experience, skills, and creativity in the field of study (PDF). Alternatively, you may include a **link to a personal website** hosting your portfolio.

If you **do not have a book or portfolio** and wish to apply for the programs listed in the table below, you may present **a selection of academic or professional work** as an alternative.

Máster en Branding

Máster en Diseño de Producto

Diploma de Postgrado en Concepto de Producto

Diploma de Postgrado en Desarrollo de Producto

Master's Degree in Design for Responsible Artificial Intelligence

Master's Degree in Human Interaction and Artificial Intelligence

Master's Degree in Design Beyond Product(s)

Master's Degree in Critical Contextual Design

Máster en Business Design

Master's Degree in Advanced Design Management

Master's Degree in Business Design

Master's Degree in Creativity and Design Leadership

Master's Degree in Strategic Design in Complexity

### **Access to the Admission's website and tracking your application**

Once you finish the application process, the system will automatically generate **a username and password** allowing you to track your candidacy on our website.

These details will also be sent via email. If you do not receive them, please contact the admissions team at: [masters@elisava.net](mailto:masters@elisava.net)

You can check the status of your application at any time through the admission's website. To ensure the security and confidentiality of your data and the correct identification of your application, please use only the email address registered in your application when contacting Elisava.

## 2.3. SELECTION AND ADMISSION

Remember that your application will not be evaluated until the payment of the application fee is confirmed.

Once we receive your application fee payment, the admission process will take approximately **20 business days**. This period may be extended if the Program Management decides to evaluate applications in groups rather than individually.

During the process, the following situations may occur:

- **If your application is not accepted**, our team will contact you to explore other training alternatives that fit your profile.
- **If the documentation you presented is insufficient**, we will contact you to request additional information or a more complete portfolio to allow for proper evaluation.
- **If you are admitted**, you will receive an official notification via email with your Offer of Admission.

To **confirm your place in the program**, you must make the first tuition payment. Once this payment is made, you will receive the **Letter of Admission**, the document certifying your enrollment in the course. **This letter includes all necessary information for visa processing, if required.**

## 2.4. COURSE CANCELLATION BY ELISAVA

Elisava reserves the right to **cancel or suspend a training program up to two weeks before the scheduled start date if the minimum number of participants** required to guarantee academic and operational viability **is not reached**.

In such circumstances, the institution assumes **no obligation other than the full refund of amounts paid** by you, including application fees and tuition payments made to date.

**The refund will be made via bank transfer**, and deadlines and procedures will be communicated directly to you via the Admissions Portal and email.

## 2.5. WAITING LIST

When all available spots in a Master's or Postgraduate program have been assigned, a waiting list will be enabled. Applications registered on this list will have the possibility of accessing spots that eventually become vacant.

### **Access to the Waiting List:**

The waiting list will consist of candidates who received an admission offer but did not secure a spot due to quota limitations.

- Your priority on the waiting list is established based on the registration date and the application fee payment date.
- You will be informed via the Admissions Portal and email.
- Admission confirmation will only occur when a spot opens up; therefore, there is no defined notification date.

If you do not obtain a place in the program after having been placed on the waiting list, and you have not previously been admitted, Elisava commits to refunding the full amount you have paid.

## 2.6. PRE-ADMISSION REQUEST FOR THE NEXT ACADEMIC YEAR (2027/28)

If you intend to apply for a scholarship to study in September 2027 or March 2028, you must request pre-admission by writing to: [admissions@elisava.net](mailto:admissions@elisava.net).

Include:

- Institution where you will apply for the scholarship.
- Date you could start (Sept. 2027 or March 2028).

If admitted, you will receive a Pre-admission Letter. This procedure requires no payment until you formally apply for the corresponding academic year.

# 3. Payments, Discounts, and Refunds

## 3.1. APPLICATION FEES

To start the evaluation process of your candidacy, you must pay the **application fee**, which is **€500**.

The amount paid for **application fee** (€500) will be **refunded ONLY** in the following cases:

1. **Non-admission for academic reasons**: If your candidacy is not accepted after the academic evaluation process.
2. **Denial of Student Visa**: If you require a visa and it is denied by the competent consular office. You must present official documentation proving the denial.
3. **Denial of Scholarship or Educational Loan**: If you depend on a scholarship or loan to pay tuition and it is not granted. You must present official documentation proving the denial.

## 3.2. ENROLLMENT FEES (TUITION)

Once you receive the **official admission communication** via email, you may proceed with the tuition payment. The number of installments available (one, two, or three) depends on the program type and time remaining before the course starts.

**Amounts and due dates** will be detailed in your Offer of Admission.

The tuition amount will be **refunded ONLY in the following cases**:

1. **Denial of Student Visa**: If you cannot take the program due to **visa denial** (official proof required).
2. **Denial of Scholarship or Educational Loan**: If you cannot pay due to **loan/scholarship denial** (official proof required).
3. **Voluntary Withdrawal**: If you decide not to participate and **communicate your decision at least 60 days before the course start date**, 85% of the tuition amount will be refunded. If the withdrawal is communicated **less than 60 days in advance, no refund will be made**, however the amount paid **may be transferred to another course offered** by Elisava.

- If you enter Spain with a **visa different from the one corresponding to the program** for which you were admitted to Elisava, and you **request a visa change or extension that is ultimately denied by the Immigration Office, no refund of the amounts paid will be issued**.
- Once the **program has begun** (on the date indicated in the admission letter), **no refund conditions will apply**.
- Students who submit their **application after the established deadline** (indicated in section 2.1) do so under their own responsibility, understanding that **no refund conditions will apply**.

### 3.3. FORMS AND METHOD OF PAYMENT

#### Single Payment

If you prefer to pay the total amount in advance, you can do so via a single bank transfer. Note that this method does not include discounts but guarantees your spot provided it is done within the deadline established for the first payment.

#### Installment Payments

##### ▪ MASTER'S:

Payment is divided into **three installments** if admission is confirmed **before July 15** (for September starts) or **December 15** (for March starts).

##### ▪ POSTGRADUATE:

Payment is divided into **two installments** under the same date conditions. Specific deadlines and amounts will be in your **personalized admission offer**.

All payments must be made exclusively through the Admissions Portal using:

- Credit Card
- Bank Transfer

#### **Bank Information for Transfers:**

**Bank:** Santander S.A.

**Address:** Passeig de Gràcia 5, 08007 Barcelona

**SWIFT/BIC:** BSCHESEMMXXX

**IBAN:** ES55 0049 1806 9121 1198 9710

**Account Holder:** Fundació Privada Elisava Escola Universitària

Once the **first tuition payment has been confirmed**, you will receive **the official admission letter** by email, which **confirms your place in the program**. This email will also include detailed **instructions to complete the enrollment process**.

## **Discounts**

At Elisava, we offer specific discounts linked to our academic community, with the aim of recognizing the accomplishments of our alumni and encouraging continued education.

- Alumni Bold: If you are part of the **Alumni Bold** category, you can access an **exclusive discount**.

You must **check the corresponding box when applying** or communicate it in writing to [masters@elisava.net](mailto:masters@elisava.net) before receiving admission confirmation.

- **Discounts cannot be applied retroactively** once the admission offer is issued.
- Only **one type of discount can be applied** per course.

At Elisava, we **do not apply discounts based on family circumstances**, such as large-family status or similar situations. We appreciate your understanding and encourage you to explore the available financing options if you need financial support to enroll in the program.

## **Financing**

If you wish to finance your tuition, several options are available:

**Caja de Ingenieros** (for residents in Spain only):

Financing in **10 monthly installments** with an opening fee.

For more information, you can visit any Caja de Ingenieros branch or contact them at:

+34 902 200 888 / +34 93 268 13 31

**Other banking institutions:**

You can also inquire directly about financing conditions with:

- Banco Santander Central Hispano (BSCH)
- Banc Sabadell
- BBVA
- CaixaBank

# 4. Enrollment Documentation

You must finalize **enrollment in person** on the dates indicated in your admission letter:

- **Barcelona Campus:** two weeks before the course starts.
- **Madrid Campus:** two weeks before the course starts.

## 4.1. ACADEMIC DOCUMENTATION AND IDENTITY VERIFICATION

### 4.1.1. Identity Verification

The following documents are valid:

- Photocopy of valid DNI (Spanish or EU nationals).
- Photocopy of valid Passport (all other countries).

For Madrid Campus students: You also need a passport-type photograph.

#### **Technical specifications of the photograph:**

- Width: 176 pixels (4.6 cm)
- Height: 220 pixels (5.8 cm)
- Resolution: 96 dpi

### 4.1.2. Academic Documentation

If you have a prior university degree granting access, you must **present the corresponding documentation at the Academic Management office on the day of in-person enrollment.**

The required documentation varies depending on the student's country of origin and academic level. Documents are accepted only in **Spanish, Catalan, English, French, Italian, or Portuguese.** If the language of the bachelor's degree diploma or academic transcript (including the text or notary stamp on certified copies) is different from those listed above, an official sworn translation of these documents into Spanish or English will also be required.

If you **do not submit this documentation at the required time**, even if you meet the academic admission requirements, you will **not be able to obtain the master's or postgraduate degree.** Instead, upon completing and passing the program, you will receive a **University Specialization Certificate** issued by UVic-UCC.

Requirements by Profile:

### **A. Degree Obtained in Spain**

**Students with a university degree:** bachelor's degree, licentiate degree, Architecture, Engineering, diploma, Technical Architecture, Technical Engineering.

**Original degree** or a certified copy issued by a notary or by the university that issued the degree. If the degree is still being processed, the certificado sustitutorio del título (CST) of the bachelor's degree will be accepted.

**Students with any of the following degrees:** Higher Degree in Design with 240 ECTS from schools under regional autonomous governments; Advanced Design Diploma from a center affiliated with a university; higher vocational training qualification equivalent to a bachelor's degree or a university diploma.

**Original degree** or a certified copy issued by a notary or by the institution that issued the degree. If the degree is still being processed, the degree receipt will be accepted.

**Official academic transcript** (original) or a certified copy issued by a notary or by the institution that issued the transcript.

### **B. Degree Obtained in European Union Member Countries**

Only bachelor's university degrees with a minimum of 180 ECTS are accepted (e.g., Licence in France and Laurea Triennale or Diploma Accademico di Primo Livello in Italy). Master's degrees are not accepted.

- **Original bachelor's degree** or a certified copy issued by a notary or by the Spanish consulate in the country where the degree was issued.
- **Official academic transcript** or a certified copy issued by a notary or by the Spanish consulate in the country where the transcript was issued.

The **European Diploma Supplement** (EDS) is also accepted. The academic transcript must include a list of completed courses, earned credits, grades obtained, and the academic years or semesters during which the courses were taken.

### C. Degree Obtained in Non-European Union Countries

**Bachelor's degrees and academic transcripts must be legally certified** through diplomatic channels in the country where the degree was issued. Only bachelor's university degrees with a minimum of 180 ECTS (or equivalent study load) are accepted. Master's degrees are not accepted.

- **Original bachelor's degree** or a certified copy issued by a notary or by the Spanish consulate in the country where the degree was issued.
- **Official academic transcript** or a certified copy issued by a notary or by the Spanish consulate in the country where the transcript was issued. The transcript must include a list of completed courses, earned credits, grades obtained, and the academic years or semesters during which the courses were taken.
- An **original letter**, duly signed and stamped by the university that issued the degree, certifying that the degree is valid for admission to a master's or postgraduate program in the country of origin.

Depending on the country of issuance, you must provide one of the following legalizations:

**Member Countries of the Hague Convention:** The Hague Apostille. To find specific information about member countries and the competent authorities in each country, please consult this [link](#).

**Non-Member Countries of the Hague Convention:** Both your degree and your academic transcript must be legalized with the following stamps:

- Spanish Consulate in the country where the degree was issued.
- Ministry of Foreign Affairs in the country where the degree was issued.
- Ministry of Education in the country where the degree was issued.

The **Hague Apostille** is a simplified method of legalizing documents for the purpose of verifying their authenticity within the field of private international law. Physically, it consists of a sheet attached (affixed to the reverse side or as an additional page) to the documents, which the competent authority stamps on a copy of the public document. This apostille is an **official procedure that certifies the authenticity of public documents** issued in a member country of the Hague Convention, and allows them to be considered valid in other signatory countries, such as Spain.

### D. Students without University Degree

If you do not have an official university degree and have been admitted, on the day of in-person enrollment you must **sign a declaration** confirming you are informed that you will **receive a University Specialization Certificate** instead of a Master's degree.

In this case, you will only need to submit the **identity verification documentation** indicated in section 4.1.1.